



# 2012 Large Energy User Pilot Program Pre-Qualification Application

## Customer Information

Company/Entity Name		Number of Buildings		Tax Identification	
Mailing Address		City		State	Zip
Primary Contact Person		Email Address			
Telephone Number		Fax Number			

## Submission Instructions & Requirements

These requirements are in addition to the Program Terms and Conditions

1. Please submit all completed and signed application documents by March 28, 2012 5PM EST via certified mail to the address below. If documents are not received complete and by the deadline, the entity will not be considered for the Large Energy User Pilot Program.
2. A complete application package should include: completed and signed application, fully completed 'Facility Information' table on page two of this application, and 2011 monthly utility summaries.
3. If more space is required on the 'Facility Information' table, the customer may submit additional pages to the application or provide the data electronically utilizing the same column format. Monthly utility summaries should be submitted both in hard copy and electronic format (MS Excel preferred). Electronic copies should be included on a writable disc or flash drive upon application submission.
4. All energy usage and other data must be for the 12 monthly utility bills received in 2011 ONLY. Total kWh, peak KW and therm usage figures will be found on monthly utility invoices provided by your electric and gas supplier.
5. For ranking purposes, the total 2011 NJ Clean Energy Program contribution calculation is calculated as follows -  $(\$0.0169/\text{therm} \times \text{Total Facility Therm Usage} + \$0.002346/\text{kWh} \times \text{Total Facility kWh Usage})$ , as found on the 'Facility Information' table on page 2 of this application.
6. Eligible entities must have contributed a minimum of \$300,000 into NJ Clean Energy Program fund in calendar year 2011 (aggregate of all buildings/sites) as described in number 5 above. Qualifying entities will be ranked by amount of calculated NJ Clean Energy Program contribution. The top program contributors will be notified and approved to submit their Draft Energy Efficiency Plan (DEEP) for review and fund reservation. In order to be considered for incentives, the average billed peak demand of all facilities submitted in the Draft Energy Efficiency Plan (DEEP)/Final Energy Efficiency Plan (FEED) must meet or exceed 400 kW and/or 4,000 DTh.

## Acknowledgement

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CUSTOMER'S SIGNATURE

By signing, I certify that I have read, understand and agree to the specific Program Requirements/Terms and Conditions listed on this application form. I will also submit for approval a properly completed application package, which includes this signed application as defined requirement (2) of this application. Depending on the completeness and quality of the data provided, additional information may be needed and will be requested by the Market Manager.

**Mail or Fax your application package DIRECTLY to the Commercial/Industrial Market Manager.**

**New Jersey's Clean Energy Program**  
c/o TRC Energy Services  
900 Route 9 North, Suite 404  
Woodbridge, NJ 07095

Phone: 866-657-6278

Fax: 732-855-0422

Email: LEUP@trcsolutions.com



# Program Terms and Conditions

## DEFINITIONS:

**Administrator** – New Jersey Board of Public Utilities, Office of Clean Energy

**Assignment** – The Participating Customer may assign Program Incentive payments to a specified vendor.

**Campus Exemption** - For campus facilities, the 400kW threshold shall be met on a campus-wide level (i.e. total demand of campus). Any number of buildings may be included in the Energy Efficiency Plan.

**Eligibility Process** – A customer, or an agent (contractor/vendor) authorized by a Customer, must submit a properly completed application package. A complete application package should include the application completed and signed in addition to all information requested for each facility per the table provided on the first page of the application.

If the table does not provide sufficient space to enter information, please submit a separate attachment with the application along with a copy of the data in electronic format (writeable disc, flash drive). Additional appendices may be attached as needed. This application package must be complete and received by the Market Manager by March 28, 2012 5PM EST via certified mail in order to be ranked. The Market Manager will review the application package to determine if all information is complete. In the event the application is not complete or additional information is needed to complete the application, the Market Manager will request this information from the primary point of contact as listed by the entity. To qualify, eligible entities must have contributed a minimum of \$300,000 into New Jersey's Clean Energy Program fund in calendar year 2011 (aggregate of all buildings/sites). In order to be considered for incentives, the average billed peak demand of all facilities submitted in the Draft Energy Efficiency Plan (DEEP)/Final Energy Efficiency Plan (FEED) must meet or exceed 400 kW and/or 4,000 DTh.

**Endorsement** – The Market Manager and Administrator do not endorse, support or recommend any particular manufacturer, product or system design in promoting this Program.

**Energy-Efficient Measures** – Any device eligible to receive a Program Incentive payment through the NJ Clean Energy Commercial and Industrial Program (New Jersey SmartStart Buildings).

**Entity** - Defined as (1) Public: having distinct and separate budgetary authority; (2) Public Schools: having distinct and separate budgetary authority; (3) Private: Non-residential companies including all related subsidiaries and affiliates regardless of separate EIN numbers or locations within New Jersey. Consistent with DOCKET NO. EOO7030203.

**Limitation of Liability** – By virtue of participating in this Program, Participating Customers agree to waive any and all claims or damages against the Market Manager or the Administrator, except the receipt of the Program Incentive. Participating Customers agree that the Market Manager's and Administrator's liability, in connection with this Program, is limited to paying the Program Incentive specified. Under no circumstances shall the Market Manager, its representatives, or subcontractors, or the Administrator, be liable for any lost profits, special, punitive, consequential or incidental damages or for any other damages or claims connected with or resulting from participation in this Program. Further, any liability attributed to the Market Manager under this Program shall be individual, and not joint and/or several.

**Loc ID** - Location or premise ID assigned to a particular facility by the utility.

**Market Manager** – TRC Energy Services.

**NJ Clean Energy Contribution Calculation** - The following rates are to be used in order to calculate the total NJ Clean Energy fund contribution for calendar year 2011. -\$0.0169/therm and \$0.002346/kWh.

**New Jersey Utilities** – The regulated electric and/or gas utilities in the State of New Jersey. They are: Atlantic City Electric, Jersey Central Power & Light, Rockland Electric Company, New Jersey Natural Gas, Elizabethtown Gas, PSE&G, and South Jersey Gas.

**Participating Customers** – Those non-residential electric and/or gas service customers of the New Jersey Utilities who participate in this Program.

**Participating Customer's Certification** – Participating Customer certifies that he/she purchased and installed the equipment listed in their application at their defined New Jersey location. Participating Customer agrees that all information is true and that he/she has conformed to all of the Program and equipment requirements listed in the application.

**Program** – The Commercial and Industrial Energy-Efficient Construction Program (New Jersey SmartStart Buildings) offered herein by the New Jersey Board of Public Utilities, Office of Clean Energy pursuant to state regulatory approval under the New Jersey Electric Discount and Energy Competition Act, NJSA 48:3-49, et seq.

**Program Offer** – Program Incentives are available to non-residential retail electric and/or gas service customers of the New Jersey Utilities identified above. Program Incentives for new construction are available only for projects in areas designated for growth in the State Plan. Public school (K-12) new construction projects are exempted from this restriction and are eligible for new Program incentives throughout the State. Customers, or their trade allies, can determine if a location is in a designated growth area by referring to the Smart Growth Locator available from the HMFA website or contact the Market Manager if you are uncertain about project eligibility.

## Program Terms and Conditions (continued)

**Tax Liability** – The Market Manager will not be responsible for any tax liability that may be imposed on any Participating Customer as a result of the payment of Program Incentives. All Participating Customers must supply their Federal Tax Identification number or social security number to the Market Manager on the application form in order to receive a Program Incentive. In addition, Participating Customers must also provide a Tax Clearance Form (Business Assistance or Incentive Clearance Certificate) that is dated within 90 days of equipment installation.

**Termination** – The New Jersey Board of Public Utilities reserves the right to extend, modify (this includes modification of Program Incentive levels) or terminate this Program without prior or further notice.

**Warranties** – THE MARKET MANAGER AND ADMINISTRATOR DO NOT WARRANT THE PERFORMANCE OF INSTALLED EQUIPMENT, AND/OR SERVICES RENDERED AS PART OF THIS PROGRAM, EITHER EXPRESSLY OR IMPLICITLY. NO WARRANTIES OR REPRESENTATIONS OF ANY KIND, WHETHER STATUTORY, EXPRESSED, OR IMPLIED, INCLUDING, WITHOUT LIMITATIONS, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING EQUIPMENT OR SERVICES PROVIDED BY A MANUFACTURER OR VENDOR. CONTACT YOUR VENDOR/SERVICES PROVIDER FOR DETAILS REGARDING PERFORMANCE AND WARRANTIES.

**Acknowledgement** – I have read, understood and am in compliance with all rules and regulations concerning this incentive program. I certify that all information provided is correct to the best of my knowledge, and I give the Market Manager permission to share my records with the New Jersey Board of Public Utilities, and contractors it selects to manage, coordinate or evaluate the NJ SmartStart Buildings Program. Additionally, I allow reasonable access to my property to inspect the installation and performance of the technologies and installations that are eligible for incentives under the guidelines of New Jersey's Clean Energy Program.

**Visit our website: [NJCleanEnergy.com](http://NJCleanEnergy.com)**

